

**HISTORIC ST. MARY'S CITY COMMISSION**  
**COMMISSION MEETING**  
**September 21, 2019**  
**MINUTES**

Commission Members Present: Fr. Bill George, S.J.; Commission Chair; Larry Leak, Commission Vice Chair; John McAllister, Foundation President; Kelsey Bush, Jim Desmond, Michael Dougherty, Bill Drew, Ilene Frank, Margaret McFarland, Jean Russo, Mike Smolek, Andrea Steele

Staff Present: Regina Faden, Executive Director; Peter Friesen, Howie Grube, Douglas Hunter, Silas Hurry, Joe Kangas, Henry Miller, Travis Parno, Porzia Purves, Recording Secretary

Guests: Burt Kummerow, John Martin, Carl Widell

Guest Via Conference Call: Ms. Elena Langrill, Assistant State's Attorney

1. Call to Order: Father George called the meeting to order at 10:40 a.m.
2. Approval of Agenda: Father George called for a motion to approve the Agenda as received. Motion to approve the agenda was made by John McAllister, seconded by Kelsey Bush. **AGENDA WAS APPROVED.**
3. Approval of Minutes: Father George called for a motion to approve the Minutes of March 23, 2019. Motion to approve the minutes by Mike Smolek, seconded by Michael Dougherty. **MINUTES APPROVED AS WRITTEN.**
4. Introduction of new commissioners: Father George introduced three new board members: Bill Drew, Ilene Frank, and Mike Smolek. All three gave a brief introduction.
5. **Director's Report:** Dr. Faden began by welcoming the new members and thanking both the Commission Board and Foundation Board for their continued support of HSMC. Dr. Faden reported the staff has begun working on the strategic plan for 2021-2025 which has pushed us to look at updating the Museum's Master Plan. We have asked for a bid from JLL and will seek additional bids. We will put a grant through the Maryland Heritage Commission to match funds pledged by the Foundation. We have invited the local community to share in the vision of HSMC's future.
6. Finance & Administration Committee Report: Mr. Dougherty reported the F & A Committee met on September 19, 2019 and reviewed the operating budget for FY 2020 and FY 2021. All budget notes are included in the Commission package urged the members to review all notes. A few notable highlights include MHIC has been pushed to FY 2021, the Leonard Calvert House has been removed from the Governor's 5 year Capital Improvement Plan (CIP), and Cornerstone continues to work on the request to

Governor to release \$1M support repairs and enhancements to the museum facilities and grounds provided by the General Assembly.

7. Government Relations Committee Report: Dr. Faden reported the Committee met on September 20, 2019 and reviewed the FY2021 budget with the request going in at \$3.142M. The “Over the Target” request was submitted and included four positions. MHIC is currently scheduled for construction funding in FY2022. The Foundation will sign on with Cornerstone and request a report at the end of the FY. Dr. Faden reported the full report is included in the Commission package and encouraged everyone to review the notes.
8. Research and Land Use: Dr. Russo reported the entire Committee report is included in your packet and asked Dr. Parno highlight the main items. Dr. Parno also referred to the minutes of the recent committee meeting and added that in January of 2020, Dr. Henry Miller will be receiving the prestigious J.C. Harrington Award from the Society of Historical Archaeology.
9. Education & Marketing: Dr. Faden reported the Committee met on September 17, 2019, the full Committee report is included in your packet. Dr. Faden walked the Commission through a review of the new Web Design, thanking the members of the Foundation who put their time in assist the staff with research, review, and selection. The new web design was shown to the board, and everyone applauded the new design.
10. Foundation Report: Mr. McAllister reported the Foundation met prior to the HSMC board meeting. He introduced new Foundation members, and explained the Foundation has set up committees similar to that of the Commission, and has nearly all board seats full. Mr. McAllister gave the floor to Mr. Kummerow to report on the Maryland 400<sup>th</sup> Planning.

A motion to adjourn was made by Father George and seconded by Dr. Leak the meeting was adjourned at 11:50 a.m.

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Respectfully submitted, Porzia Purves